

Infection Control & Sanitation Policy (4.10)

Good Days Adolescent Special Needs Center, LLC – Fort Myers, FL

Purpose

The purpose of this Infection Control & Sanitation Policy is to maintain a clean, safe, and healthy environment at Good Days Adolescent Special Needs Center (GDC). This policy outlines procedures to prevent the spread of infectious diseases through consistent cleaning, disinfection, and hygiene practices.

Section 1: Policy Statement

GDC is committed to providing a sanitary and hygienic environment for students, staff, and visitors. All staff are responsible for following proper sanitation and infection control procedures in accordance with CDC, OSHA, and Florida Department of Health guidelines.

Section 2: Infection Control Practices

Infection control begins with adherence to proper hygiene and sanitation standards by all staff and students. Preventive measures are integrated into daily routines to minimize the spread of illness.

Infection control practices include:

- Frequent handwashing with soap and water for at least 20 seconds.
- Use of alcohol-based hand sanitizer when soap and water are unavailable.
- Covering coughs and sneezes with tissues or elbows.
- Avoiding touching eyes, nose, and mouth.
- Staying home when ill or exhibiting contagious symptoms.

Section 3: Cleaning and Disinfection

The Center maintains a regular cleaning and disinfection schedule to ensure all areas are properly sanitized. Cleaning frequency increases during times of heightened illness transmission or outbreaks.

Routine cleaning includes:

- Daily disinfection of high-touch surfaces such as door handles, tables, switches, and restrooms.
- Weekly deep cleaning of classrooms, therapy areas, and equipment.
- Immediate cleaning and disinfection of any surfaces contaminated with bodily fluids.
- Proper disposal of waste in covered, lined containers.

Section 4: Use of Cleaning Products

Only EPA-approved cleaning and disinfecting products will be used within the facility. Staff are trained on proper dilution, application, and safety precautions for all cleaning agents.

- Cleaning supplies must be stored in labeled, locked cabinets away from student access.
- Disposable gloves must be worn when handling cleaning materials or bodily fluids.
- Staff must follow product-specific contact times for effective disinfection.

Section 5: Laundry and Linen Sanitation

All linens, towels, and washable materials used in student care or therapy are to be laundered regularly using hot water and detergent. Items contaminated with bodily fluids must be washed separately and handled with gloves.

Section 6: Waste Disposal

Proper disposal of waste is essential to infection control. All waste receptacles are lined with disposable bags and emptied daily, or more frequently as needed.

- Biohazard materials (e.g., blood-soiled items) must be placed in red biohazard bags.
- Sharps and medical waste will be disposed of using approved containers and vendors.
- Trash areas will be cleaned and disinfected regularly.

Section 7: Food Handling and Kitchen Sanitation

Staff responsible for food service must follow safe food handling procedures to prevent contamination and foodborne illness. Proper hygiene, equipment cleaning, and temperature control are required at all times.

- Wash hands before and after handling food.
- Sanitize food preparation surfaces before and after use.
- Store perishable items at appropriate temperatures.
- Label and date all food items.
- Dispose of expired or spoiled food immediately.

Section 8: Response to Illness or Contamination

If a student or staff member becomes ill during the day, they will be separated from others and sent home as soon as possible. Areas they occupied will be cleaned and disinfected immediately following CDC recommendations.

Section 9: Staff Training

All staff receive initial and ongoing training in infection control, universal precautions, and sanitation procedures. Training includes proper handwashing, use of PPE, cleaning techniques, and waste disposal practices.

Section 10: Compliance and Monitoring

The Director or designated Safety Officer will monitor compliance with this policy through regular inspections and reviews. Corrective action will be taken if sanitation or infection control standards are not met.

Section 11: Acknowledgment

All staff and families must review and acknowledge this Infection Control & Sanitation Policy during onboarding or enrollment. Acknowledgment is documented through the Policy Acknowledgment Form (E1).

Approved: December 2025

Next Review: December 2026